**BUSINESS CASE – ACCESS FUND**

**SUMMARY DETAILS**

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| --- | --- | --- | --- | --- | --- | --- |
| NAME OF PARTNER: |  | | | | | |
|  |  | | | | | |
| NAME OF PARTICIPANT: |  | | | | | |
|  |  | | | | | |
| PARTICIPANT NINO: |  | | | | | |
|  |  | | | | | |
| PARTICIPANT ADDRESS: |  | | | | | |
|  |  | | | | | |
| FUNDING REQUESTED: |  | | | | | |
|  |  | | | | | |
| USE OF FUNDS: | EXCEPTIONAL  TRAVEL COSTS |  | OUTREACH  PROVISION |  | OTHER |  |

**BUSINESS CASE**

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| Please provide a business case that sets out why an additional allocation from the Access Fund will be required in order to enable this individual to access provision and why this cost goes over and above that which West of England Works Partners would normally be expected to meet from within their existing allocations. Please provide full details of how the additional funding requested will be used and how this provides best value for money / best support for the participant in comparison to other options considered. |
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| **SUBMITTED BY:** | |  | **APPROVED BY:** | |
|  |  |  |  |  |
| NAME: |  |  | NAME: |  |
|  |  |  |  |  |
| DATE: |  |  | DATE: |  |
|  |  |  |  |  |
| SIGNATURE: |  |  | SIGNATURE: |  |